



TASC TEST ADDITIONAL MATERIAL ORDERS

This form is used to order additional materials and various alternate versions of TASC Test materials (large print, braille, audio CDs, and American Sign Language DVDs of the test instructions).

*Site Name: _____ *Site Number: _____
 *Address: _____
 *City: _____ *State: _____ *Zipcode: _____
 *Contact Name: _____
 *Contact Phone (no dashes): _____ Ext: _____ *Contact Email: _____
 *Indicates a required field

IMPORTANT REMINDERS

- Please check your inventory before you place this order.
- Total Quantity Column Guidance: When you populate the Total Qty columns, the quantity ordered will be rounded up to the nearest multiple of three and evenly distributed across the three versions of the test.
- Total Qty should equal the total number of subtests or answer documents you are requesting. (For example: if you are expecting 50 examinees, order 50 batteries and 50 answer documents. DRC will then evenly distribute your order.)
- If you need a specific version, you can override the automatic distributions by inserting the specific quantities into the Form P, Q, or R columns. Otherwise leave these fields blank.

MATERIALS REQUIRED

Item - Batteries	Total Qty	Form P	Form Q	Form R	Item	Total Qty	
English Test					English Answer Document		
Spanish Test					Spanish Answer Document		
English Large Print					English Math Reference Sheet		
Spanish Large Print					English Calculator Reference Sheet		
English Braille			NA		Spanish Math Reference Sheet		
Spanish Braille			NA		Spanish Calculator Reference Sheet		
English Audio CD					Test Administration Manual		
Spanish Audio CD					Group Information Sheet		
Return Carton (Small)		Package of Ten			Pre-Paid DRC and UPS Return Shipping Labels		
Return Carton (Large)		Package of Ten			American Sign Language DVD (Instructions for TASC)		
For all test materials, 1 battery = 1 package consisting of the five different subtests needed to administer TASC test. Subtests are NOT available individually.							
						Examiner's Manual for Computer Based Tests	
						Examiner's Manual for Paper Based Tests	

ORDER SUBMISSION

This form should be saved and attached to an e-mail. Orders and questions should be sent to TASCorders@DataRecognitionCorp.com. You will receive an e-mail acknowledging your order.